

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

March 12, 2019

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:38 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Robert J. Fisher, President - *present*

(Education Committee)

Thomas N. Keech, Vice President - *present*

(Finance Committee)

Henry J. Assetto - *present*

(Education Committee)

Tyrone Carter - *present*

(Operations Committee)

James Hills - *present*

(Finance Committee)

Robert T. Marshall, Jr. - *present*

(Education & Policy Committees)

Brandon J. Rhone – *excused*

(Operations & Policy Committees)

Thomas Siedenbuehl - *present*

(Policy Committee)

Ann M. Wuertz - *present*

(Finance & Operations Committees)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*

Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*

Karen Hall, Director of Human Resources and School Board Secretary - *present*

Lisa Hauswirth, Director of Special Education - *present*

Jason Palaia, Director of Elementary and Secondary Education - *present*

Rita Perez, Director of Pupil Services - *present*

Solicitor

Michael I. Levin, Esquire – *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition(s):

- **3. G. Coccia Research Study - West Chester University**

Recommended Motion: That the Board of School Directors add the Coccia Research Study (WCU) to this agenda.

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 7-0-1

Abstained: Marshall

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Robert Fisher, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- 3. E. Student Adjudications: 10002121, 60000784, 10005428, 10012977 and 10002198
- 3. G. Coccia Research Study – West Chester University
- 4. G. Scott Field Project
- 4. H. Closure of South Brandywine Middle School – Resolution

Motion: Ann Wuertz

Second: James Hills

Vote: 8-0-0

2. **FINANCE COMMITTEE** (*Thomas Keech, Chair*)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. (*Enclosure*)

B. \$1,000 Donation – S.P.I.R.I.T. Summit - Chester County Economic Development Council

RECOMMENDED MOTION: That the Board of School Directors accept a donation in the amount of \$1,000 to be used for the 2019 S.P.I.R.I.T. Summit. (*Enclosure*)

C. \$300 Donation – S.P.I.R.I.T. Summit - N.A.A.C.P.

RECOMMENDED MOTION: That the Board of School Directors accept a donation in the amount of \$300 to be used for the 2019 S.P.I.R.I.T. Summit. (*Enclosure*)

D. \$750 Walmart Foundation Community Grant – School Police

RECOMMENDED MOTION: That the Board of School Directors accept a grant in the amount of \$750 from the Walmart Foundation to be used to purchase equipment for the Coatesville Area School District Police Department. (*Enclosure*)

E. Asbestos Abatement Bid Award - Prism Response, LLC - Friendship Elementary School

RECOMMENDED MOTION: That the Board of School Directors award the Asbestos Abatement Bid for Friendship Elementary School to Prism Response, LLC in the amount of \$143,929.00. (*Enclosure*)

F. French Creek Golf Club Event Agreement – Employee Awards Dinner

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and the French Creek Golf Club as the host site for the 2019 employee awards dinner to be held Wednesday, May 29, 2019. (*Enclosure*)

G. Board Treasurer – Michelle Kelly, Assistant Business Manager

RECOMMENDED MOTION: That the Board of Directors appoint Assistant Business Manager, Michelle Kelly as the Board Treasurer effective March 13, 2019.

H. MAGNA Award Donation

RECOMMENDED MOTION: That the Board of Directors accept the \$5,000 MAGNA award and approve video permission to the National School Board Association.

I. PA 21st Century Community Learning Center – Letter of Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agreement to host a 21st Century Community Learning Center, as presented. (*Enclosure*)

J. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Cava, Kathleen, Elementary Teacher for Caln Elementary School. Letter Dated: 2/25/2019. Reason: Personal. Effective: 3/15/2019.

b. CATSS

- 1) DeMarco, Vilma Mary, 2.5 Hour Cafeteria/Playground Aide for King's Highway Elementary School. Letter Dated: Verbal. Reason: Personal. Effective: 12/21/2018.

c. EXTRA DUTY

- 1) Miles, Willie, 8th Grade Track Coach for North Brandywine Middle School. Letter Dated: 2/28/2019. Reason: Personal. Effective: 2/28/2019.
- 2) Miles, Willie, 8th Grade Football Coach for Scott Middle School. Letter Dated: 2/28/2019. Reason: Personal. Effective: 2/28/2019.

d. FEDERATION

- 1) Paylor, Brigitte, 3 Hour Food Service General Utility Worker for Reeceville Elementary School. Reason: Personal. Effective: 2/12/2019.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATSS

- 1) Christmas, Vantina, Instructional Aide for Gordon Early Literacy Center. Posted: 9/5/2018. Salary: \$10.50/hour. Effective: 3/4/2019. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Coppadge, Charlene, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 2) Fierras, Michael, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 3/12/2019. SP4: Staff.
- 3) Fierras, Michael, 7th Grade Track and Field Coach for North Brandywine Middle School. Posted: 1/22/2019. Salary: \$1,699.50. Effective: 2018—2019 School Year. SP4: Staff.
- 4) Froggatt, William, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 3/12/2019. SP4: Staff.
- 5) Hines, Delores, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Messikomer, Dale, ESY Aide for the Coatesville Area School District. Posted: 1/9/2016. Salary: \$12.50/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 7) Smith, Karen, Mentor for Charles Mohler for South Brandywine Middle School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 3/11/2019. SP4: Staff.
- 8) Speer, Robert, 8th Grade Softball Coach for North Brandywine Middle School. Posted: 12/14/2018. Salary: \$2,235.75. Effective: 2018—2019 School Year. SP4: Staff.
- 9) Williams, Kathryn, 7th Grade Softball Coach for South Brandywine Middle School. Posted: 10/29/2018. Salary: \$1,566. Effective: 2018—2019 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Bonamico, Melissa, School Psychologist for South Brandywine Middle School. Effective: 3/4/2019—4/26/2019.
- 2) Campbell, Aileen, Teacher for Reeceville Elementary School. Effective: 1/17/2019—3/6/2019.
- 3) Carpia, Francine, Teacher for Scott Middle School. Effective: 2/22/2019—5/3/2019.
- 4) Sayles, Mary Carol, Art Teacher for Reeceville Elementary School. Effective: 4/10/2019—6/7/2019.
- 5) Schwarz, Susan, Teacher for Reeceville Elementary School. Effective: 1/30/2019—3/25/2019.

b. CATSS

- 1) McNutt, Irene, Technology Aide for the Coatesville Area School District. Effective: 1/30/2019—3/1/2019.

4. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) Harvey, Carla, move from 6.5 Hour Special Education Aide for the Coatesville Area Senior High School to 6.5 Hour Special Education Aide for the Coatesville Area Intermediate High School. Effective: 2/27/2019.
- 2) Kennedy, Deborah, move from 6.5 Hour Special Education Aide for the Coatesville Area Senior High School to 6.5 Hour Special Education Aide for the Coatesville Area Intermediate High School. Effective: 2/27/2019.

4. OPERATIONS COMMITTEE (*Ann Wuertz, Chair*)

A. Request to Waive Fees – Boy Scouts Pool Use – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$200, for use of the pool on March 18, 2019, as presented. (*Enclosure*)

B. Request to Waive Fees – Caln Little League – Caln Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$1,840, for use of outdoor fields from March 13th through August 31, 2019, as presented. (*Enclosure*)

C. Request to Waive Fees – Caln Little League – Scott Field

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,680, for use of Scott Field from March 13th through August 31, 2019, as presented. (*Enclosure*)

D. Request to Waive Fees – Girls Who Code – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$2,486, for use of the computer lab from March to May 2019. (*Enclosure*)

E. Request to Waive Fees – Girls Youth Lacrosse – South Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$1,190, for use of the athletic fields from March thru June 2019. (*Enclosure*)

F. Request to Waive Fees – Mid-Atlantic Percussion Society Championships – C.A.I.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$7,680, for use of the facilities to host the Mid-Atlantic Percussion Society Championships on April 6, 2019. The Coatesville Parents Music Club (CPMC) has agreed to pay for security, and custodial fees (\$990) for this event. (*Enclosure*)

G. Scott Field Project

RECOMMENDED MOTION: That the Board of School Directors approve the consideration of placing a two-story wrestling and turf indoor facility on the Scott Field Complex at no cost to the District and that the Facilities Director work with the Architect to review the proposal and insure that the donation meets all required city ordinances, prior to a Board presentation in April.

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 8-0-0

H. Closure of South Brandywine Middle School – Resolution

RECOMMENDED MOTION: That the Board of School Directors approve the Resolution for the closure of South Brandywine Middle School, as presented. (*Enclosure*)

Motion: James Hills

Second: Ann Wuertz

Vote: 8-0-0

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 8:01 p.m. on a motion by Tom Siedenbuehl and seconded by Robert Marshall.

Respectfully submitted,

Karen M. Hall, School Board Secretary

Anyone wishing to view the video of this meeting may do so by visiting our website.